Friends of Portage Park Agenda

February 26th, 2018

Attendees: Noreen, Suzanne, Jennifer, Mary, Mary Jo, Sarah, Jackie, Erin, Maja, Howard, Stefan, Jeff

Park Manager Report - Tom (not present - submitted to secretary prior to meeting

* Possible donation needs
	+ 4 or 5 Folding Mats 5’x10” (1 and 3/8” Firm) Costs around $300 each For all Gym based Children programs
	+ 2 Air Conditioners for Early Child Rec Room (Size has to be determined by CPD Engineers) - Want to do this - Find out details in order to move forward.
* FoPP would like to purchase all of these items - Suzanne will reach out to Tom to find out exact details
* Process for bringing in an outside instructor for salsa night - Anyone that is to provide any type of Lessons (Dance, Fitness, etc) in the Park needs: Proof of Liability Insurance ($1,000,000 and name CPD as an additional Insurer); Fingerprinting/ Background check.
* Other items

Treasurer’s Report

* December Statement - $14,000 - Don’t think it includes Craft Fair

Past Events -

* Holiday Tree Take-Down: 10:30 tomorrow

Upcoming Events -

Lunch with the Bunny, March 24th, 11-1pm

* Advertising
	+ FB - Mary Jo Created event and posted to PP/Jeff Park Mom’s Group, Jackie Posted on PP Parent’s Unite, flyers, Jennifer will get printed, Mary will email Alderman Sposato
* Tickets - Links posted on Website
* Egg Hunt -
	+ Preparing Eggs
	+ Location - Perhaps roped off area by fieldhouse
	+ Basket prizes - Health Conscious Dollar Store, coloring books, not necessarily candy, Oriental Trading
	+ Golden Eggs
	+ Age Groups
* Bunny
* Food and drinks - Water, juice boxes, coffee, cookies, health conscious
	+ Donations
		- Easy Street - 5 pizzas (could do 10 if needed), Poretta’s - 5 pizzas, Al’s?? Sicilia Bakery??, Chicago’s, Lou Malnati's?? - Mary Jo will organize pizzas and cookies
	+ Purchases
* Face Painting - Needs to be face painting
* Bunny Bingo - on tables
* Craft
* Music - Kimberly Playground of sound
* Decorations, bubbles
* Volunteers and Staff - Suzanne, Erin Jackie, Maja, Jennifer, Mary Jo, Mary
* Suzanne will touch base with Tom about agenda items.

Friends of the Parks Clean Up Day, April 21st

* Suzanne working with Junior Honor Society
* Create Park Day - Suzanne

Farmers Market - Dates TBA

* Market Manager position
* Vendor Contracts ready to go out
* Sponsorships - Applications should be on website
* Dates
* To become a vendor - submit and application, licensing needed and rules followed for vendors.
* Music Camps potential for performing

Movies in the Park -

* Thursdays – June 21, August 9, August 23
* Vote Results - Wonder Woman, Coco, ET
* MSI is sponsoring a July movie (Finding Nemo?)
* Do we want to bump additions on to any Movie nights? Popcorn, glow night, foot truck

New Board Member Orientation - March 3

* Mary Jo, Suzanne, and Mary attending at Eckhart Park

Possible Events

* Kiddie Rummage Sale - Maja, Mary Jo
	+ $25 a table, 28 tables, toys, clothes, children’s items
	+ $1 entrance
	+ June 3rd
* Salsa Night - perhaps for the future, from Debbie - could pay someone if we want.
* Eisenhower Library Volunteer Day - Jeff

Future Meeting Dates

* March 26, 4/23, 5/28, 6/25, 6/23, 8/27, 9/24, 5/22, 11/26